**Year 12 Summer Support 2020-21**

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| **BTEC Business Unit 3** | |
| **Study Resources & Requirements** | **Tick when complete** |
| Use the following websites to support in depth knowledge and understanding  www.statista.com  www.ons.gov.uk  www.bankofengland.co.uk  https://www.britishchambers.org.uk/  https://www.bbc.co.uk/bitesize/subjects/zpsvr82 |  |
| Essay writing – understand the four tier triangle for AO1/AO2/AO3/AO4 when writing an essay |  |
| Essay writing – understand the mark scheme for 12 marks looking at bands 1-4 and the use of the word mat to support impact analysis. |  |
| Textbook- read over the electronic copy of the recommended text to support with topics covered and make independent notes to support your class work book |  |
| Read over PLCs and highlight work covered |  |
| Create a revision timetable demonstrating how each topic is going to be covered over Summer  Topics- Topic C – Purpose of accounting, Topic D – Sources of Finance- Topic E – Break Even/Cashflow |  |
| Complete revision flash cards for all Formulas |  |
| Identify key weaknesses within each topic to address these and check progress in Learning Aim C, D and E. |  |
| Consolidate knowledge of how to complete a cash flow? |  |
| Consolidate knowledge of how to complete a break-even chart and graph? |  |
| Consolidate using formulas to work out, break-even point, the margin of safety, closing balance, opening balance, total income, total expenditure, net cash flow, total costs, variable cost and fixed cost |  |
| **Study Checklist** | **Tick when complete** |
| Ensure you have a clear understanding of exam requirements – command words, types of questions and number of marks. Structure of 12 marks- AO1, AO2, AO3, AO4 |  |
| Develop exam technique to answer and design appropriately responses to 12 mark questions and justifying your recommendation using Long term/Short term impact analysis |  |
| Write effective analysis AO3 paragraphs to gain full marks and develop the ability to contextualise analysis and to provide a balance view point, avoiding generic points. |  |
| Write effective evaluation AO4 paragraphs to gain full marks and develop the ability to contextualise evaluation avoiding generic points. |  |
| Use specialist terminology effectively in your answers – identify keywords for each topic. |  |
| Use data and context to support your answers – AO2 |  |