

asis

Academy
Hadley

2 and 3 Year Old Nursery Information for Parents and Carers 2017-2018



Learning and Living in Harmony

Choosing a school for your child is a very important decision. At Oasis Academy Hadley we fully understand the trust placed in us by parents and carers who chose our Academy for their children.

I am very proud of what we have achieved at Oasis Academy Hadley since we opened in 2009. We provide a very good education for all our children from Nursery to Sixth Form. We treat our students as individuals and personalise learning to meet the needs of the individual. Consequently our students make good progress at the Academy, achieving examination results which enable them to move onto university and college.

The Hadley Way of Aspire, Care and Endeavour underpins our success as an Academy. Our behaviour policy sets out our expectations and has a structured system of rewards and sanctions ensuring that all students can learn in a safe environment without disruption.

We have high expectation and want our students to have high aspirations and to be the best they can be.

We look forward to welcoming you and your family to Oasis Academy Hadley. Together we can ensure that your son or daughter gets the best possible start to his or her life.



**Lynne Dawes - Principal
Oasis Academy Hadley**

Building Community - Developing People



I began Oasis in 1985 with a vision to build inclusive communities, where everyone has hope, feels they matter and is given the opportunity to achieve their full potential. Oasis' first project, No. 3, which I set up with my wife Cornelia, was a hostel for young homeless people in Peckham, South London. However, it was always my aim that one day Oasis would not only run housing projects but other services including youth programmes, schools and hospitals.

I grew up in South London and, as a teenager got involved in a local youth club where I learnt many life lessons, which inspired and equipped me to establish Oasis; including one about overcoming unrequited love! At the youth club – held in a church hall – I met a girl who I fell madly in love with, sadly, I quickly realised that at the age of 15 she wasn't interested in a 14 year old boy like me. Despite this setback I came to realise that my life still had purpose. The greatest lesson I had learnt from the youth club was, that every person matters; everyone is made in the image of God and should be valued and included.

And so, Oasis' mission was born: to ensure that people and whole communities are offered the support, education and spectrum of opportunity that they deserve in order to reach their God-given potential. More than that, we know that individuals can only truly thrive when their community flourishes around them, so we work in 'community hubs' to provide a range of integrated and high quality services that support people holistically; educationally, physically, socially, spiritually, emotionally, economically and environmentally. Oasis has developed into a movement of many thousands of people, working in ten countries around the world, who are all committed to this goal.

Our first three Oasis Academies opened in 2007, the beginnings of a national network which has now developed into a substantial family of primary, secondary and all-through schools. Each Oasis Academy aims to serve the needs of its local community in

a unique way, whilst sharing our ethos and holistic approach to education. That's why Oasis Academy Hadley seeks to provide a welcoming environment for students of all faiths and none and for their parents and carers. We at Oasis are passionate about the potential of each and every person and look forward to the joy of journeying with you and your child over the coming years.



Steve Chalke MBE - CEO
Oasis Community Learning

Information About Oasis Academy Hadley

Oasis Academy Hadley is a mixed, all-through, non-selective Academy open to students of all religious faiths and those of no faith.



Our Values:

These are encapsulated in Oasis Community Learning's five values statements:

- a passion to include everyone
- a desire to treat everyone equally, respecting differences
- a commitment to healthy and open relationships
- a deep sense of hope that things can change and be transformed
- a sense of perseverance to keep going for the long haul

Our Vision

The Hadley Way is our interpretation of our values for students and staff.

Aspire We will have the highest expectations of ourselves and others for both learning and behaviour.

Achieve We will be the best we can be.

Care We will consider others and make positive contributions to the Academy, and the local and global communities in which we live.

Endeavour We will be resilient, enjoy a challenge and not give up easily.

Learning and Living In Harmony



Our Nursery at Oasis Academy Hadley

We have a 32 part time places in our 2 year old nursery and a 60 part time or 30 full time places in our 3 year old nursery.

The part time nursery sessions are three hours long and your child will either be allocated a morning or afternoon session.

Morning Session: 8.30am-11.30am and Afternoon Session: 12.20pm-3.20pm.

Full time sessions run from 8.30am to 3.20pm .

Nursery Funding

2 year old nursery - some families are eligible for terrific twos funding. If you believe you are eligible please contact Informed Families at www.enfield.gov.uk/if. They will be eligible the term after their second birthday.

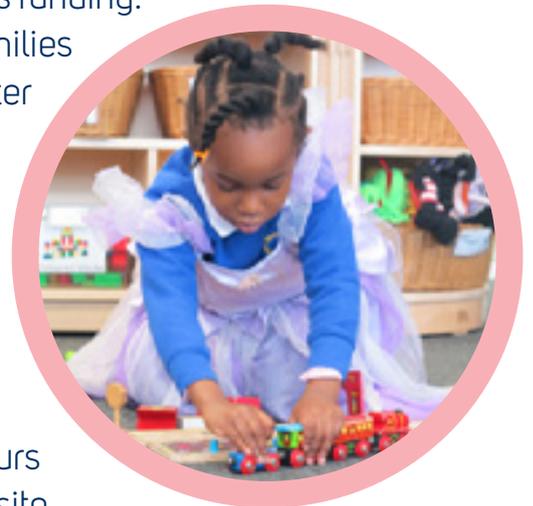
3 year old nursery – all families can use Nursery Education Fund (NEF) to fund their child's part time nursery place. They will be eligible the term after their third birthday. Some families will be able to apply for 30 hours free child care if they are eligible.

The criteria for two year old funding and three year old 30 hours child care can be found in the admission section of our website.

There is a teacher and three teaching assistants in our 3 year old nursery and 6 staff running our 2 year old nursery. The nursery team is overseen by our Early Years Learning Director.

The nursery follows the Early Years Foundation Stage Curriculum which recognises that children learn best through play. Our aim is to encourage our learners to achieve their very best and to ensure they develop their skills and talents in all aspects of intellectual, social and physical development.

At Oasis Academy Hadley we believe that ensuring children have a supported transition into the Academy is the key to successful lifelong learning. We understand the importance of ensuring that children feel safe and secure in the Academy and believe that the best way to do this is for us to work together to ensure that your child gets the best possible start. Our induction procedures in the Early Years ensure that children are given time to build solid relationships with adults and their peers and to settle into their new unfamiliar surroundings.



Welcoming your Family to the Academy

Stay and Play Sessions

These sessions are run by our Hub staff and Enfield Children's Centre and give families the first chance to come in to Academy and to meet some of the key members of staff who will be working with your child.

Home Visits

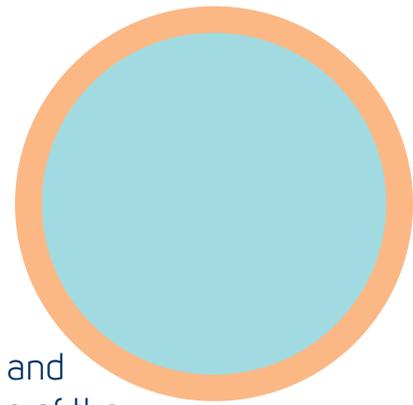
We know that this first meeting is one of the most important parts of beginning our relationships with your child. It is important that this first meeting should take place in familiar surroundings. Many children will be coming away from home for the first time when they start school and we want them to feel safe and secure with the new adults they will be working with. During our visit we really want to know all about your child and to gain an understanding of how best to support them settling successfully into the Academy.

Family Induction Sessions

You will then be invited to a Family Induction Session where you will have the opportunity to see the Academy's facilities and resources and most importantly it will be time for the children to play and explore their new surroundings alongside their family. During the visit there will be plenty of opportunities for you to ask questions and you will be encouraged to play alongside your child.

Start Dates

The children start at the Academy in small groups which enables staff to make support them to relationships and help them learn the new routines and expectations within the Academy.



Applying for a Place

You will need to complete an Academy application form in full and return it to the Academy. We will need to see evidence of your child's home address and their date of birth. Please show the Academy Admissions Officer when you apply.

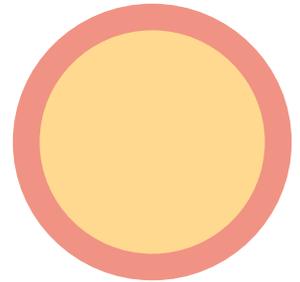
For evidence of your address you should provide two of the following:

- A mortgage or rental agreement
- Most recent Council Tax statement
- Most recent child benefit letter
- A utility bill less than 3 months old

To confirm your child's date of birth you may provide his/her birth certificate, passport, medical card or personal child health record (red book).

When you sign the application form you are confirming the information you have given is accurate and complete. If there is false information, the Academy has the right to withhold or withdraw the offer of a place.

Children do not move automatically from the 2 Year old to the 3 Year old nursery. Parents/Carers with children in the 2 year old nursery must apply for a place in the 3 Year old nursery and then a place in Reception. Nursery applications are made at the Academy and Reception applications must be made to the London Borough of Enfield.



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How will your application be dealt with?



Your child's application will then be dealt with by the Academy's Admissions Officer. The process of allocation places will begin after the 15th January 2017.

When deciding applications, the Admissions Officer has a legal duty to follow the arrangements described in this published information. We can only consider information relevant to the published admissions criteria when considering your application. These are listed in priority order

If your child is offered a nursery place you will be sent a letter advising you of this on 2nd May 2017. You will be asked to respond to this letter within 10 days. If you do not reply by the date given, the place will be given to the next child on the waiting list.

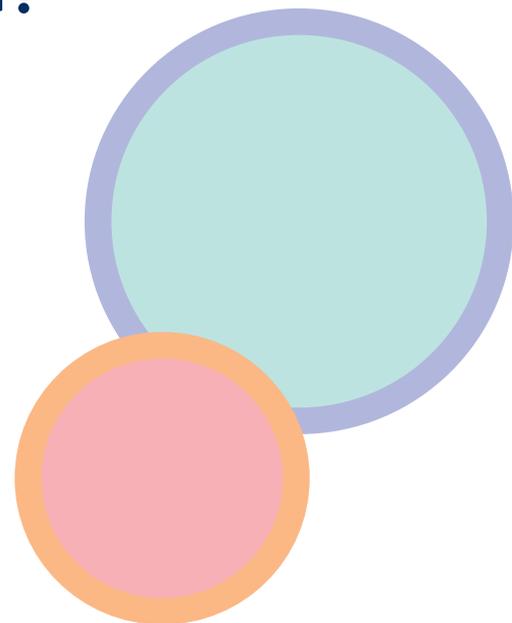
How are applications decided?

For admissions into Oasis Academy Hadley nursery the following criteria will be used in the order shown.

The admission officer will prioritise all the applications that have been received for the Academy in accordance with the published admissions criteria.

Admissions for 2 Year Old Nursery

Oasis Academy Hadley is committed to serving the local children and local community and will follow the Local Authority's admissions criteria as in the Terrific Twos scheme, accepting children regardless of faith or ability.



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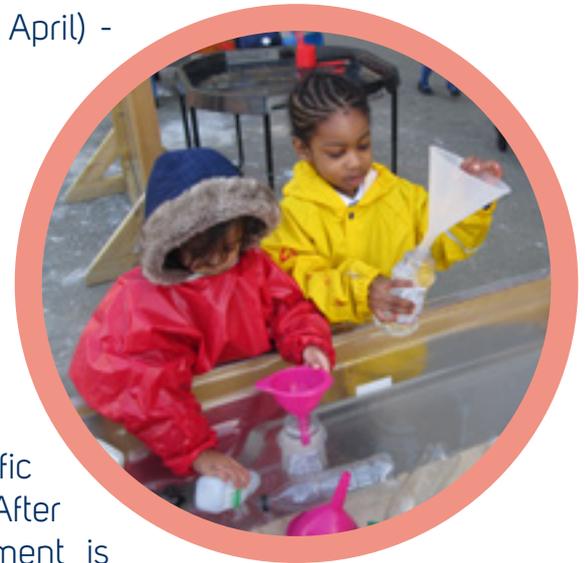
Enfield Council's Terrific Twos Admission criteria are as follows:

In order to be eligible, one or both parents of the two year old should be in receipt of one of the following types of state support:

- Working Tax Credit – but with an income below *£16,190 - joint income if you co-habit
- Income Support
- Income Based Jobseekers Allowance
- Employment and Support Allowance (IR)
- Assisted as an Asylum Seeker under part VI of the Immigration Act 1999
- Child Tax Credit only, and have an annual income of less than £16,190 (this figure is updated each year from 6th April) - joint income if you co-habit
- The guaranteed element of State Pension Credit.

You may also be eligible if:

- If the child receives Disability Living Allowance (DLA) or if they have a current statement of Special Educational Need (SEN) or an Education, Health and Care Plan (EHCP).
- If the child is 'looked after' by the Council. The Terrific Twos Team will need to confirm with the Looked After Children Team (LAC) if an early learning placement is appropriate for the child at this stage.
- If the child has left care through special guardianship or an adoption or residence order.



As part of our administration procedures we will check your eligibility against the NI and NASS national database. This will automatically indicate if you are eligible within the above criteria.

Admissions Criteria for 3 Year Old Nursery

Oasis Academy Hadley offer part time and full time places in our three year old nursery. All families are eligible for free part time places (15 hours for 38 weeks). Some families will be eligible for free full time day care (30 hours for 38 weeks).

Parents of three and four year olds will need to meet the following national criteria in order to be eligible for 30 hours free childcare:

- They earn or expect to earn the equivalent to 16 hours at National Minimum or Living Wage over the coming three months.
- This equates to £120 a week (or c.£6,000 a year) for each parent over 25 years old or £112.80 a week (or c.£5,800 a year) for each parent between 21 and 24 years old.
- This applies whether you are in paid employment, self-employed or on zero hours contract.
- The parent (and their partner where applicable) should be seeking the free childcare to enable them to work.
- Where one or both parents are on maternity, paternity, shared parental or adoption leave, or if they are on statutory sick leave.
- Where one parent meets the income criteria and the other is unable to work because they are disabled, have caring responsibilities or have been assessed as having limited capability to work.
- Where a parent is in a 'start-up period' (i.e. they are newly self-employed) they do not need to demonstrate that they meet the income criteria for 12 months.
- If a non-EEA national, the parent must have recourse to public funds.

A parent will not meet the criteria when:

- Either parent has an income of more than £100,000
- Either parent is a non-EEA national and subject to immigration control (and has no recourse to public funds)

Applications from families eligible for 30 hours free day care will be considered alongside those for the 15 hours free day care



Admissions Criteria for 3 Year Old Nursery

Where the number of applications for admission is greater than the published admission number, applications will be considered against the oversubscription criteria set out below. After the admission of students with an Education, Health and Care plan or Statement of Special Educational Needs naming the Academy will take priority.

The criteria will then be applied in the order in which they are set out below:

- a.** Children in public care (looked after children) and children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after.
- b.** Children in care are children who are in the care of a local authority or provided with accommodation by that local authority in accordance with section 22 of the Children Act 1989.
- c.** Children for whom a particular school is appropriate on exceptional medical grounds. Such applications will be considered under this criterion only if they are supported by an attached written statement from a doctor. This must demonstrate that there is a very specific connection between the child's medical need and the school requested.
- d.** Children with a brother or sister, sibling, who will be attending the school at the time of proposed admission. The children concerned must be living at the same address. The term "sibling" means a full, step, half, adopted or fostered brother or sister, but not cousins. The sibling link will be withdrawn for any future siblings of any child who has started at a school and it was subsequently found that they had gained a place on the basis of a fraudulent application.
- e.** Children whose parent is a member of staff who have been employed at the school for two or more years at the time of application and/or children of a member of staff who has been recruited to fill a vacancy for which there is a demonstrable skill shortage.
- f.** Children living nearest to the school measured as the crow flies, that is, in a straight line from the child's home to the main entrance of the school on South Street. Travel by private car or public transport will not be taken into account. All distances will be calculated by Enfield Council's admissions IT system using Address Base Premium. This provides a national grid co-ordinate and a unique reference for each postal address in Great Britain. The grid reference is provided to a resolution of 0.1 metre (10cm). The accuracy of Address Base Premium is such that each point will fall within the addressed building. In the case of a multi-occupancy building such as flats where there may only be one address point, priority will be given to the applicant whose door number is the lowest numerically /or alphabetically.

Where two or more children live in a flat or other multi-home dwelling and it is not possible to determine which applicant lives closest to the preferred school as measured in a direct line from the building to the school; the available place(s) will be allocated by drawing lots.

If there are more applicants than there are places remaining within a particular category, random allocation will be used to allocate the final available place(s). The random allocation process will be independently verified.

If it is not possible to offer your child a place in nursery

You will receive a letter advising you of this from the Academy and we will ask you if you want your child's name to be added to our waiting list. Occasionally a place becomes available during the year, if this happens we will offer the place to the first child on our waiting list according to our subscription criteria.

You may want to contact Enfield Schools Admissions Service to see if there are any local Authority nurseries with vacancies.

I have accepted the nursery offered - what happens next?

Once you have accepted the nursery place offered, you will be contacted by our Admissions Officer during the Summer Term to arrange to meet you and your child and plan their admissions.

If your child is offered a nursery class place it is on the understanding that they will attend for either five morning or five afternoon sessions. If you accept a place at our nursery your child will not be able to take up another part time place in a voluntary, private or independent nursery/ playgroup unless you meet the cost of this placement in full.

We also decide whether your child has a morning or afternoon place.

Your child will start in the nursery class in September 2016. Not all the children start at the same time and your child may not start until later in the month. We will let you know the details when we meet you.



Your child's address

The address you give must be your child's permanent address, that is, where the child usually lives. You must not use a business address, childminders' or relative's address or any address other than the child's home. You will be asked

to provide proof to support your address and the information you provide will be checked.

If you move home after completing the form you must tell the Academy straight away. Changes will only be accepted for admission purposes if satisfactory proof is provided that a move to a new address has taken place.

If a place is offered on the basis of false information, the place will be withdrawn.

When parents live separately, the application must be based on the address at which the child usually lives and as given on the child benefit documentation. When parents live separately but the child lives equally with both parents at different addresses, the child's home address will be taken to be the address of the main parent/carer eligible to receive Child Benefit and Child Tax Credit. If there are reasons why your child is not living with the main parent/carer, you and the other parent/ carer must declare this individually by letter and submit this with your application form for consideration by the Principal.

If your child has been allocated a place and you move before your child's admission, the application for a place may be reconsidered. This may result in the offer of a place being withdrawn if, for example, you move further away from the Academy.

Lots of children may have some medical or special needs when they start school but the majority will not need to be given any additional priority of admission. It is still very important though that you tell the Academy of any medical or special needs your child may have before he or she starts at the Academy. For example, you should let the school know if your child has a nut allergy, is diabetic or has received support from the speech and language service.

EQUAL OPPORTUNITIES

Oasis Academy Hadley believes in equality of opportunity for all and to eliminate discrimination on grounds of gender, race, disability, sexual orientation, religion and belief and age.

DATA PROTECTION

The information provided on the application form by parents/carers will be input on to a computer system for use of Oasis Academy Hadley in accordance with the Data Protection Act.





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