

2<sup>nd</sup> March 2022

Dear Hadley Parent

**Parents Meeting Day  
Wednesday, 30<sup>th</sup> March 2022**

At Oasis Academy Hadley we want to ensure that all our children are making good progress and are well prepared for a successful future. We believe that working together with Parents is an important part of the process to ensure that students reach their goals.

We are looking forward to welcoming you to the Academy for our first Parents Meeting Day of the year on Wednesday, 30<sup>th</sup> March 2022. We expect you and your child to attend this face-to-face meeting. This is a valuable opportunity to meet with your child's Teacher to discuss their progress and set targets and plan support for improvement.

In order to do this, **log on to the My Child at School App, go to the Parents Evening Area and book your own appointment times.** Appointment times will be available on a first come first served basis. Instructions on how to use the app are attached. If you have any difficulties, please contact the Academy reception who will help you.

Appointments will be live to book from 8:00am tomorrow, Thursday 3<sup>rd</sup> March 2022.

Please note that on this day school will finish at 12:20pm for everyone. For children in Phase 2, the library will remain open until 6pm and will be supervised. If your child is in Phase 1 and you would like to book childcare until 3:20pm, please click here: [Booking Form](#). After School Club will operate as usual.

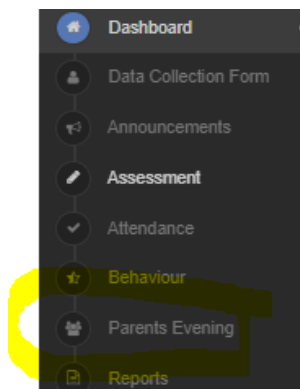
We look forward to seeing you.

Yours sincerely,

Tony Peel  
Deputy Principal

# How to Book a Parents Evening Appointment in the My Child at School App (MCAS)

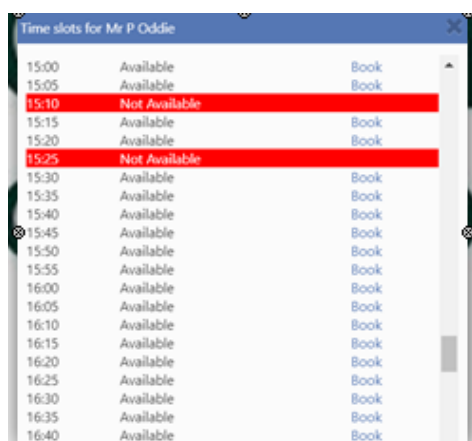
1. Log into the My Child at School App
2. On the left-hand side click: Parents Evening



3. Your screen will look like this – please click the red box. The red box shows you who your appointment is with



4. A list of available appointment times will show. Please click the appointment time you want.
5. Click Book



6. You will then be returned to the main screen which will show you your appointment time.
7. If you have more than one child at the Academy please switch to your other child/ren to book their appointments separately.